

# WILBERFOSS PARISH COUNCIL

Clerk: Sarah Wills 2 Paddock Close Wilberfoss YORK YO41 5LX

01759 380123/07762 549292

[clerk@wilberfossparish.org.uk](mailto:clerk@wilberfossparish.org.uk)

[www.wilberfossparish.org.uk](http://www.wilberfossparish.org.uk)

## To all members of the Council

You are hereby summonsed to attend a meeting of the Wilberfoss Parish Council to be held at Wilberfoss Community Centre at 7.30 pm on **Thursday, 19<sup>th</sup> September 2024**. Please arrive promptly.

## Sarah Wills

Clerk to the Council

**PUBLIC QUESTION TIME:** Up to 15 minutes will be allocated before the start of the meeting to invite residents to give their views and questions to the Parish Council on issues on this Agenda and, at the discretion of the Chairman, raise issues for future consideration. Members of the public may not take part in the Parish Council meeting itself unless invited to by the Chairman.

# AGENDA

1. To accept apologies on behalf of absent members and consider any applications for the vacancy that the Council can fill through co-option.
2. To record declarations of [pecuniary and non-pecuniary interest](#) by any member of the council in respect of the agenda items listed below. (*Members declaring interests should identify the agenda item and type of interest being declared*). In addition, to note dispensations given to any member of the Council in respect of the agenda items listed below.
3. To confirm the Minutes of the Wilberfoss Parish Council meeting held on the 15<sup>th</sup> August 2024.
4. **Planning Matters**
  - 4.1 To consider Planning Application **24/02386/PLF** | Conversion of existing detached outbuilding with single storey extensions to side and rear to form annexe ancillary to main dwelling|27 Main Street Wilberfoss.
5. **Ward Councillors' Reports for information:** (*Items raised for discussion will appear on the Agenda for the next meeting*)
6. **Urgent Decisions** To receive notification of any urgent decisions taken since the last meeting.
7. **Progress Reports and to address any issues outstanding from previous meetings**
  - 7.1 To receive any update from the Parish Clerk regarding website accessibility and consider quotes for upgrading the website.
  - 7.2 To receive any notification regarding the increase in size of the litter bin at Church Bridge.
8. **Environment & Community matters** (to include Highways and Footways, Health, Education, Transport, Policing, Street Lighting and Community Groups).
  - 8.1 To welcome the Police & Crime Commissioner.
  - 8.2 To re-consider the purchase of a Speed Indicator Device (SID),
  - 8.3 To consider commenting on modifications to the East Riding Local Plan which impact Wilberfoss.

- 8.4 To consider attendance at the Parish Open Door meeting on 24<sup>th</sup> October at South Cave Leisure Centre.
- 8.5 To consider the spending project drawn up by the Clerk in anticipation of setting the 2025/2026 Precept and to consider any projects for the 2025/2026 financial year.

9. **Councillors' Reports and items for future Agendas** – *Each Councillor is requested to use this opportunity to report minor matters of information not included elsewhere on the agenda and to raise items for future Agendas. Councillors are respectfully reminded that this is not an opportunity for debate or decision making.*

10. **Administration Matters**

- 10.1 To acknowledge the need for a funds transfer from the Instant Access Savings Account to the Current Account to cover additional invoices authorised at the August meeting.

11. **Finance** *(In accordance with The Local Government (Access to Information) (Variation) Order 2006, Part 4(19) members of the public will be asked to leave the meeting before details of employees' salaries are revealed but will be permitted to stay for all other payment details. Copies of the Parish Council Minutes are displayed on the two Parish Council village notice boards on Main Street and Willow Park Road or at [www.wilberfossparish.org.uk](http://www.wilberfossparish.org.uk).)*

- 11.1 The Clerk/RFO to seek Parish Council approval for the payment of any bills owing and to seek authority for the payment of the employees' salaries, together with the reimbursement of administration expenses incurred by employees (if any).

Clerk/RFO